

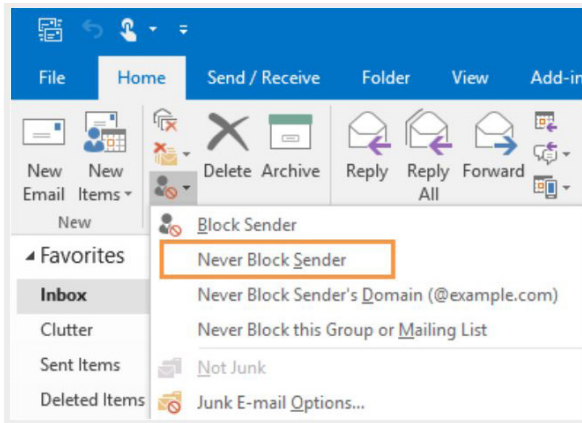
Safe Sender List Tips

Are We On Your Safe Sender List?

There are many reasons an email does not reach a recipient, but one of the biggest reasons is because the sender isn't on the recipient's list of safe senders. Below are tips for adding a safe sender for common widely used email programs.

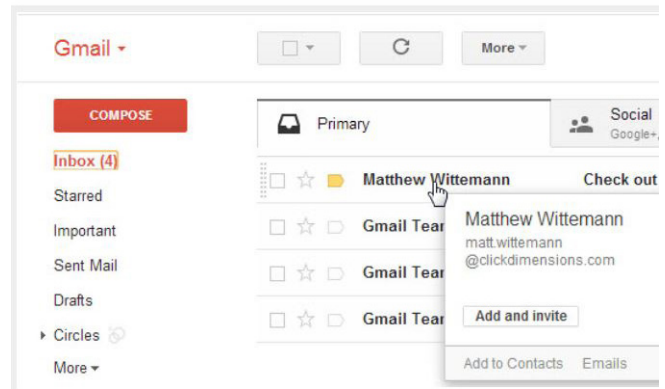
Outlook 2010+

Select the email and then, on the "Home" menu, click Junk > Never Block Sender (or Never Block Sender's Domain).



Gmail

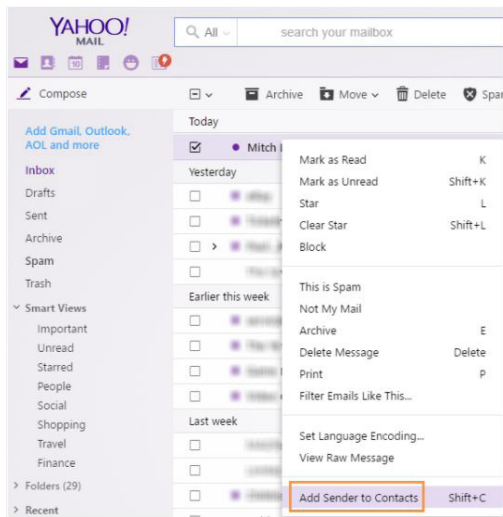
1. Hover over the sender's name in your GMail inbox. A contact card will appear:



2. On the contact card, click "Add to Contacts".

Yahoo

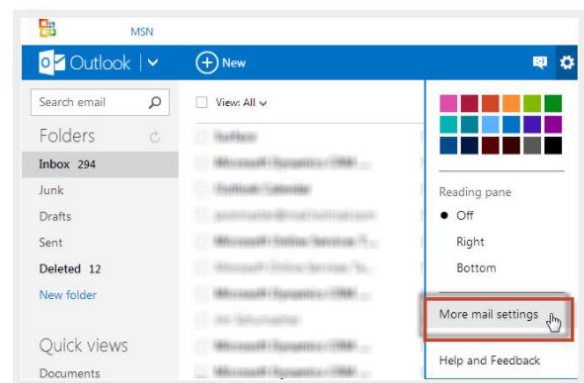
1. Select the email in your Yahoo inbox, and right-click it:



2. On the context menu, select "Add Sender to Contacts".

Outlook.com

1. Click the gear icon on the top right of the Outlook.com page, then click "More Mail Settings":



2. Under Options, click on "Safe and blocked senders" and then click on "Safe Senders".

3. In the Safe Senders screen, type the email address and click the add button to add sender to the safe sender list.